

APSE Board Call - 2/9/17

Attendees: Jessica Mahon, Duane Shumate, Missy Johns, Stacey Ismal, Mike Kierner, Chaz Nickolaus, Judy Grainger, Nancy Nickolaus, Kim Lackey, Debra Brock, Barb Hoelzer, Wendy Hays

Adjoin: 8:45am

- I. Review & Approve Minutes
 - A. November & January
 1. November to be updated to formal version, send to group by end of week for approval
 2. January Minutes - Motion: Duane / Second: Deb - Vote: Passed
- II. Branding & New Logo
 - A. New Logo- on the agenda, vote on state versions of logo
 - B. Updated Communication Plan - Added dates to help us stay on track. Need to wait on state version of logo before we move forward with communication.
- III. Website Discussion
 - A. Web host company (STI) has struggled in the last year, lack of responsiveness has been a concern, site is down or has issues far more frequently. Don't want to move too quickly- still have to wait on national, events coming up linked to site, contract up in October. Nancy proposed that we review content and design, do some development, present for approval, and be ready to go for October 1. Judy is appointing an Ad Hoc Committee of Nancy, Jackie, and Jess (post-CARF) will tackle this and bring to the Board Retreat in September for approval & discussion.
- IV. Ad Hoc Committee Update
 - A. Need to get started! Jackie will get it moving today!
- V. Pro Day Updates
 - A. Itinerary has broken down tasks by event and assigned duties.
 - B. Registration numbers as of 2/9/17: KC- 39, JC- 40, STL- 29
 1. Numbers are already higher than in the past when numbers are combined
 - C. Lunches- Stacey will get the invoice in KC, Missy will handle in JC, Maryville will invoice us for lunch tickets in STL.
 - D. Duane is handling water for KC and JC, he is also handling coffee for KC
 - E. Barb is working on CEUs with VR Central Office (Anita)
- VI. Summit Updates
 - A. OTS - Duane is working with folks in Iowa- have a soft commitment, working on logistics with them now of what we want, also speaking with several other folks.
 - B. Working with MACDDS to help folks attend both the monthly meeting and the APSE Summit
 - C. Speaker Brainstorming- working on some special populations and speakers who can discuss.
 1. Derrick Willis - mental health
 2. Veteran's Services- Duane & Heather
 3. Criminal History/Ex-Offenders- Need ideas!
 4. Melanie Jordan
 5. Julie Christiansen
 6. GKC-BLN- Darla & Rob
 7. Mike- Ethics!
 8. Great Plains ADA- Reasonable Accommodations
 9. James Emmett (as a backup, only if needed)
 - D. Sponsorships- working on this now
- VII. National Conference
 - A. Have 5 seats for Executive Committee & an additional free registration from National
 - B. Finalizing who is going - Jackie needs to confirm if she can attend. She will finalize ASAP.

- C. Awards? LOQW was submitted for Best Practice Award, Chaz was nominated by the Board, Harry S. Truman VA Hospital as Large Employer
- D. Leadership Summit- need to make sure that we register for this in advance
- E. National- Asking for sponsorship, budgeted \$500 this year (\$250 in the past) - Missy will send the sponsorship check for \$500

Adjourn: 9:50am

Motion- Missy / Second - Jackie